

ACCOUNT APPLICATION

BUSINESS DETAILS

TRADING NAME

NUMBER OF YEARS TRADING UNDER THIS NAME

ADDRESS

CITY STATE POST CODE

PHONE FAX

ACCOUNT NUMBER

PLEASE TICK ONE OF THE FOLLOWING

PTY LTD PARTNERSHIP SOLE TRADER PUBLIC COMPANY

REGISTERED COMPANY NAME

ADDRESS

CITY STATE POST CODE

PHONE FAX

TRADING REFERENCES

1.

FAX

2.

FAX

3.

FAX

ACKNOWLEDGEMENT, TITLE & RISK (to be signed by Director)

I undertake to advise of any changes of ownership and I agree to the trading terms listed on this form.

Risk passes to the buyer upon disptach of the goods in accordance with the contract, but title to goods shall not pass to the buyer until the goods are paid for in full.

The buyer licences the company to enter the premises where any goods are kept for the purpose of checking or exercising any right of ownership including removal.

FOR & ON BEHALF OF (COMPANY NAME)

SIGNATURE

DATE

OWNERS / DIRECTORS PERSONAL DETAILS

TITLE FIRST NAME

SURNAME

HOME ADDRESS

CITY STATE POST CODE

MOBILE PHONE

EMAIL

TITLE FIRST NAME

SURNAME

HOME ADDRESS

CITY STATE POST CODE

MOBILE PHONE

EMAIL

TITLE FIRST NAME

SURNAME

HOME ADDRESS

CITY STATE POST CODE

MOBILE PHONE

EMAIL

ACCOUNTS PAYABLE

TITLE FIRST NAME

SURNAME

PHONE FAX

EMAIL

PAYMENT TERMS & CONDITIONS OF TRADE (to be signed by Director)

I/We note that the trading terms are strictly 30 days from end of month. I/We agree that overdue accounts will result in our trading status with CBS Printing being placed on hold and that new orders will not be processed until our account is brought up to date.

I/We note the terms and conditions of trade. I/We guarantee payment of any and all accounts for goods purchased by the above company/business, together with any associated costs with legal representation or out of pocket expenses associated with the collection of any outstanding monies. I/We understand that this guarantee binds me/us personally. I/We acknowledge that no claims will be recognised by CBS Printing unless such claim is made within 7 days of days of invoice.

PRINT NAME

SIGNATURE

DATE

CBS Printing Credit Terms & Conditions

Account Applications can take some time to process depending on responses from referees.

Our policy is that printed matter sold shall be on a “cash with order” basis unless Application for Credit had been received and approved.

Please note that work cannot be undertaken until our Credit Application Form is completed and your credit status is known or you have paid cash with order. Therefore your prompt completion of the application will help avoid delays in processing work.

It will be understood that we will make necessary enquiries, not only with the information supplied in Application for Credit, but with any Credit Bureau, Mercantile Company or supplier of our choice.

We will advise you of the results of our credit checks. Should you be granted 30 day credit terms then any delay in settling invoices beyond 30 days must be discussed in advance and agreed in every instance if collection is to be avoided.

Credit is not extended on the basis that we are paid when you are paid. We provide credit to our clients only, not to our client's clients.

CBS Printing reserves the right to withdraw credit at any time if payment terms are exceeded or adverse information becomes known.

Any claims against alleged errors or omissions must be made in writing within 14 days of receipt, any payment is required for all but the disputed portion.

All goods sold are subject to CBS Printing Credit Terms and Conditions and also to our general Terms and Conditions of Trading, and these prevail over any conflicting terms and conditions incorporated in standard orders supplied by customers.

Acceptance of CBS Printing's offer to produce goods is deemed to be acceptance of our Terms and Conditions.